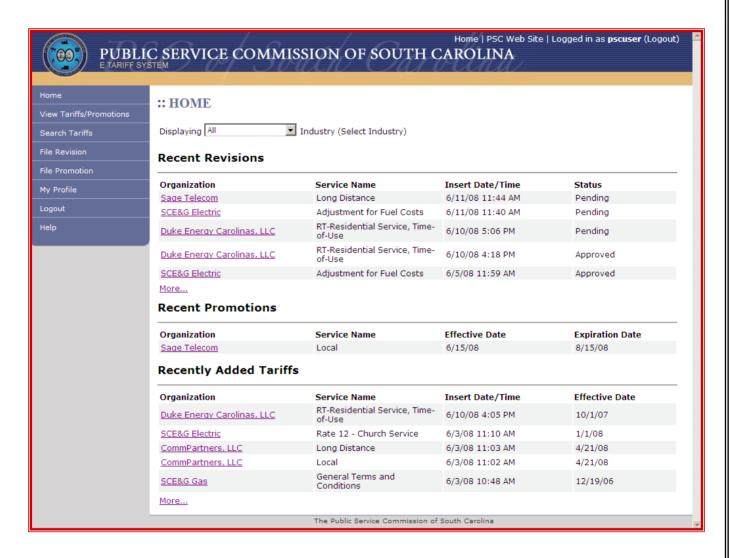
E Tariff System User Guide For Telecommunications



http://etariff.psc.sc.gov

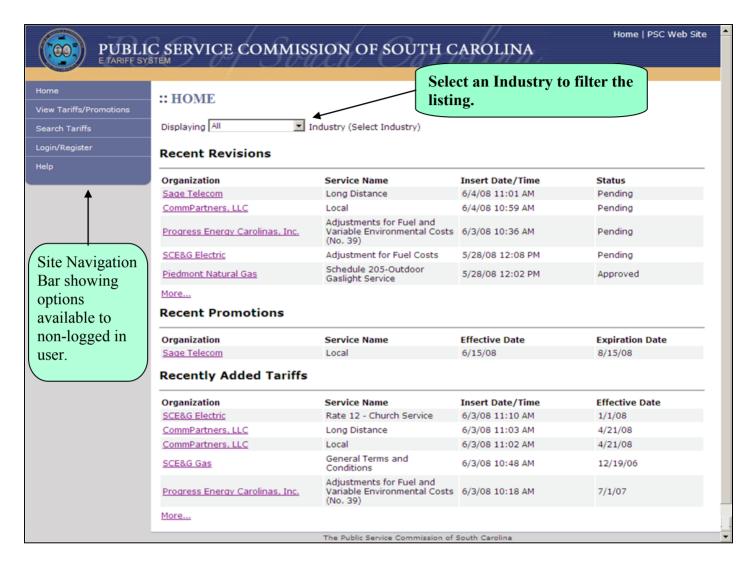


The Public Service Commission of South Carolina Columbia, SC www.psc.sc.gov

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E Tariff System Home Page

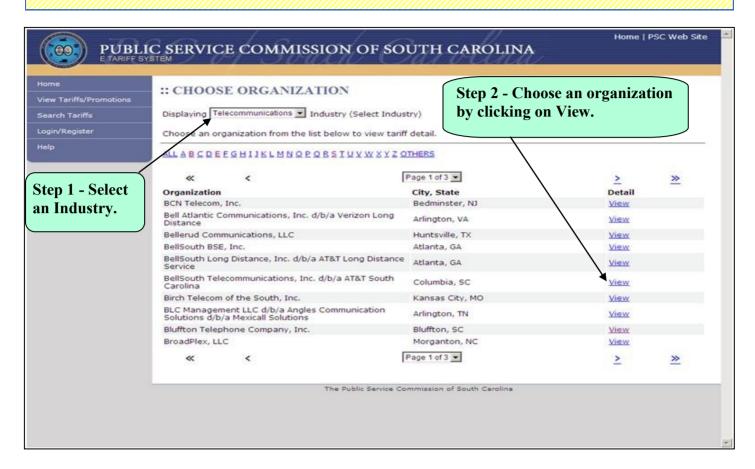


Notes:

Web address: http://etariff.psc.sc.gov or use link from www.psc.sc.gov

Additional options available to registered users are File Revision, File Promotion and My Profile.

View Tariffs/Promotions

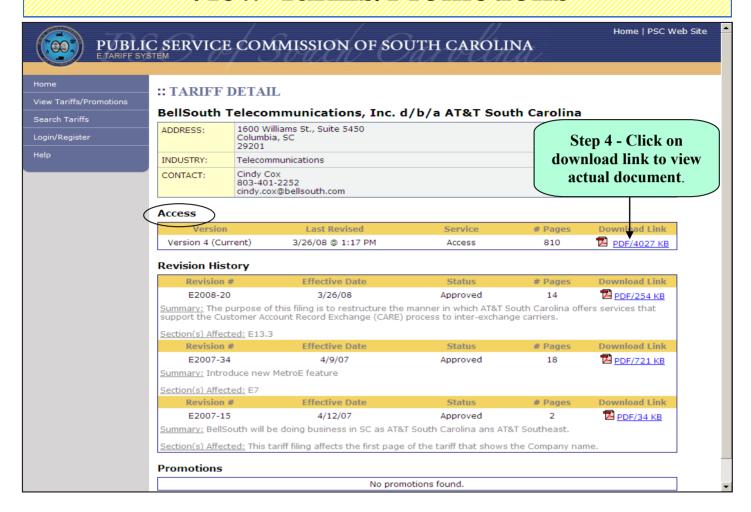




Notes:

The tariffs that are on file in the system for this organization will be listed under the Tariff Listing heading.

View Tariffs/Promotions



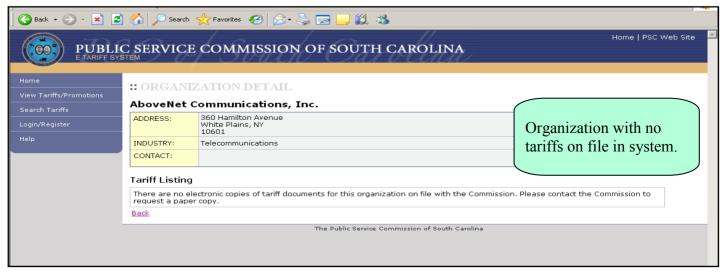
Notes:

The specific tariff is listed along with its revision history (which may be quite lengthy in the case of some organizations.)

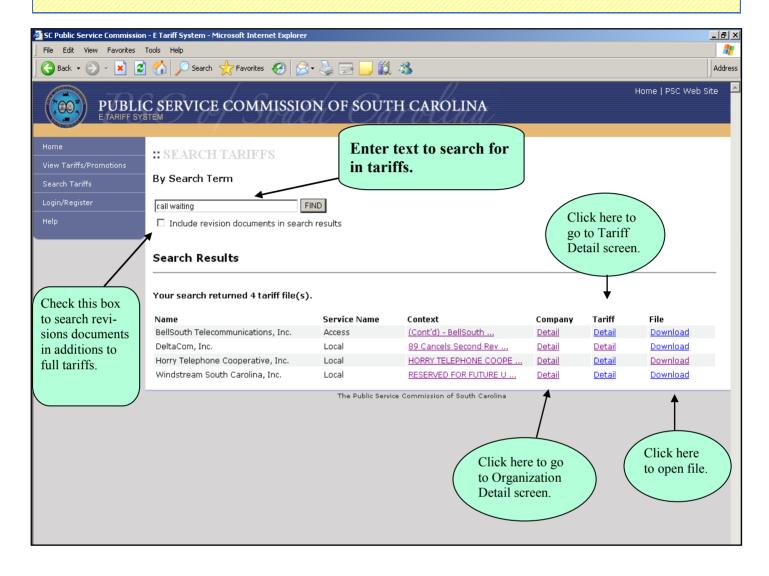
Promotions are listed after the Revision History section. You may have to scroll down to see this section.

When you click on the Download Now link, the PDF document will open in a separate window.

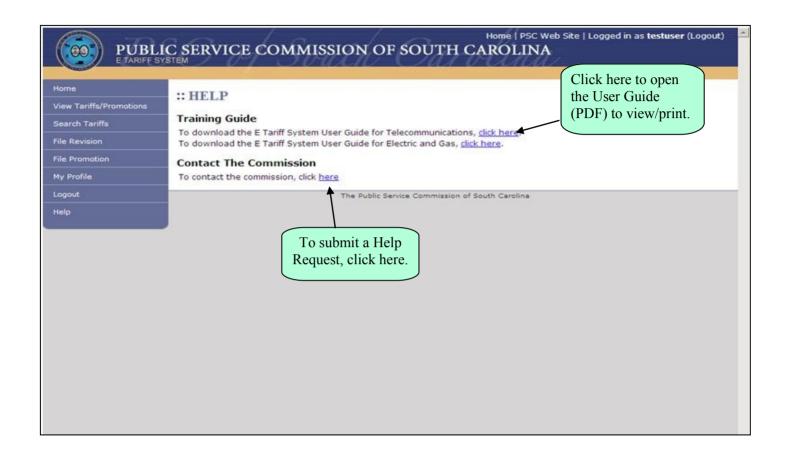
Below are the results of a View Tariff/Promotion function when no tariff is on file in the system for an organization.



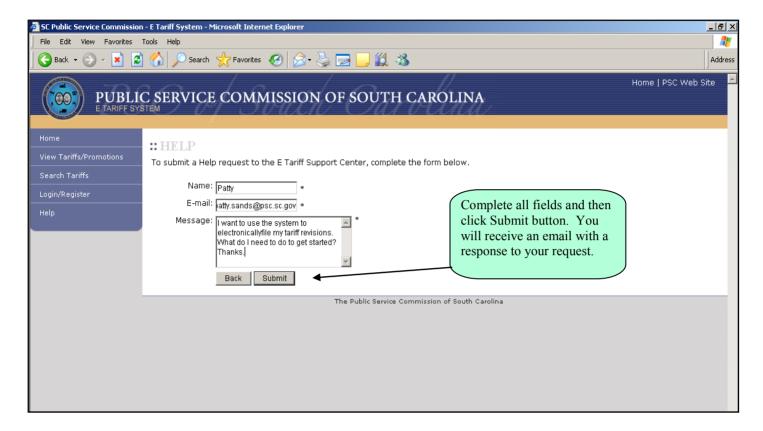
Search Tariffs



HELP



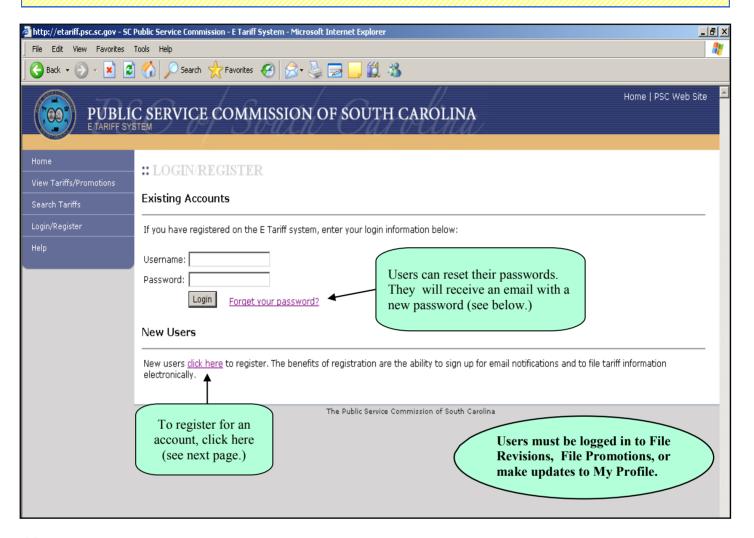
HELP



Notes:

You do not need to be logged in to request Help.

Login/Register

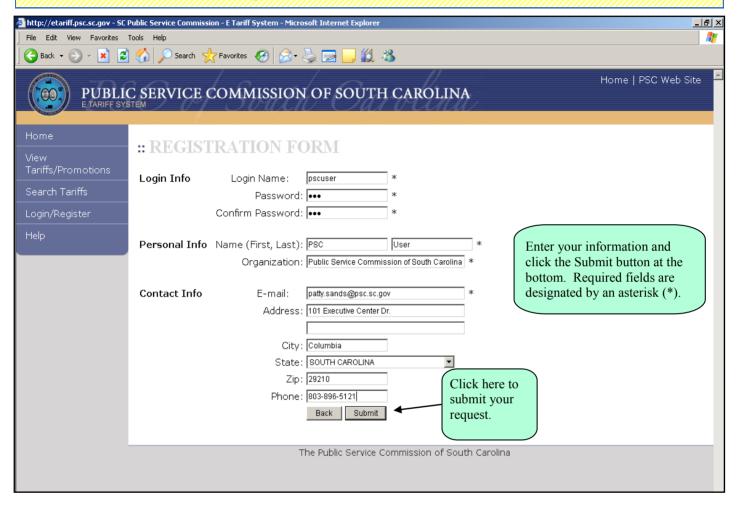


Notes:

Users can reset their passwords (see below.) They will receive an email containing a new, random generated password. They should login using this new password and select My Profile and change their password to something meaningful.

Forgot Password PUBLIC SERVICE COMMISSION OF SOUTH CAROLINA Home View Tariffs/Promotions Search Tariffs Login/Register Help Help Home I: ACCOUNT RESET To reset your password, enter your username and email address below. Note: If you have changed your email address and have not updated your E Tariff account, you will need to contact the Public Service Commission to reset your password. Login/Register Help The Public Service Commission of South Carolina

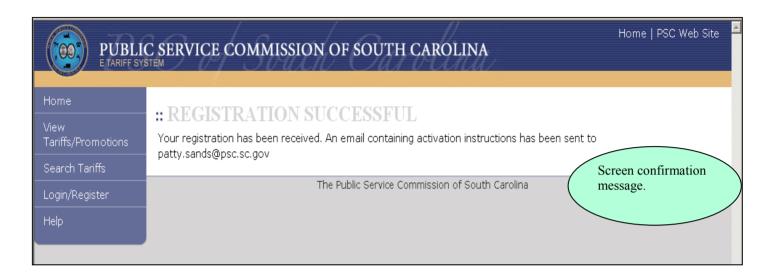
Login/Register Registration Process

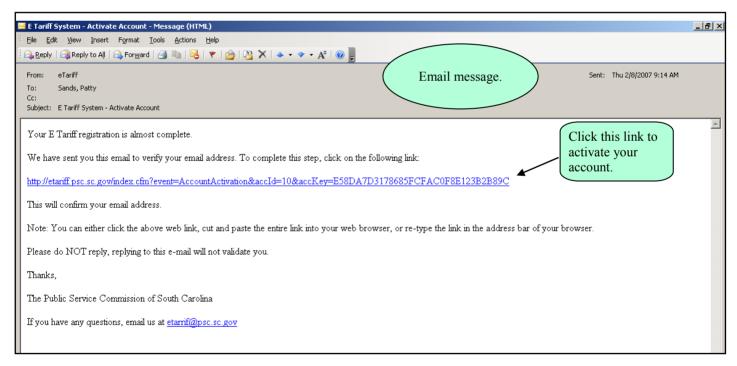


Notes:

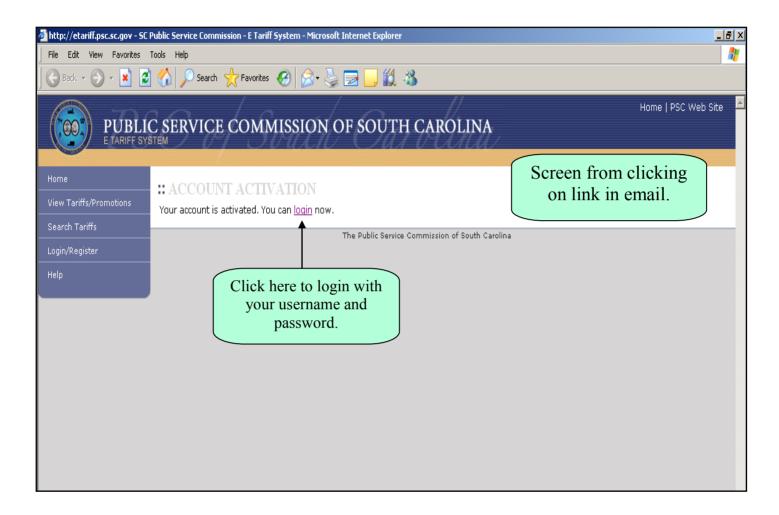
After clicking the Submit button, you will get a screen confirmation message and an email message with a link to activate the account (see next page.) You must activate your account using this link.

Login/Register Registration Process





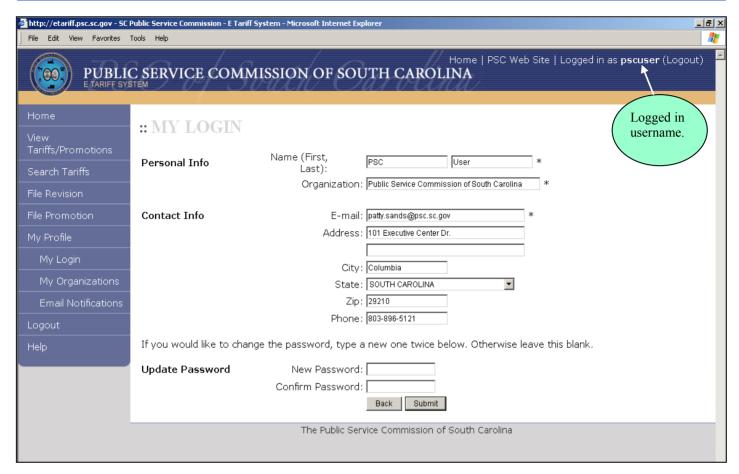
Login/Register Registration Process



Notes:

After you activate your account, you should log in using the username and password that your requested by clicking on Login.

My Profile - My Login



Notes:

Use this screen to update your information or change your password.

My Profile - My Organizations



Notes:

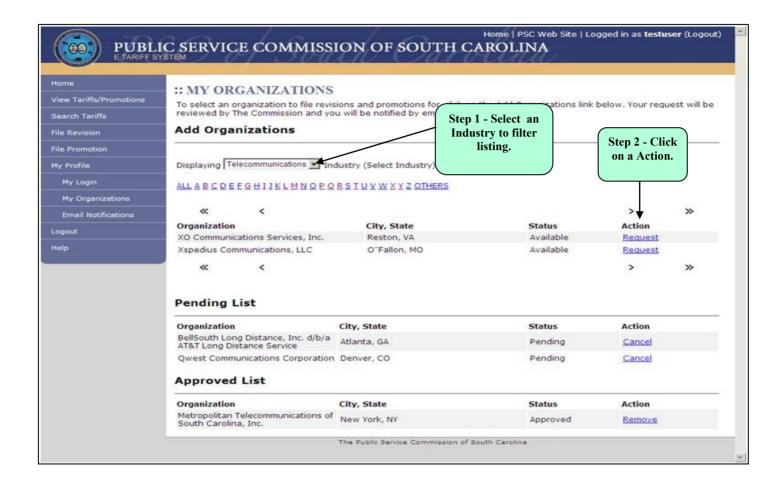
If you are going to be filing tariff revisions and promotions, you must designate the organizations for which you plan to file. This is done using the My Organizations screen shown above.

This screen shows the organizations for which you have either requested approval or been approved to file tariff revisions and promotions. To request additional organizations, click on Add Organizations (see next page.)

The Commission tariff staff will approve/reject your request(s), and you will receive an email notification (see below.)



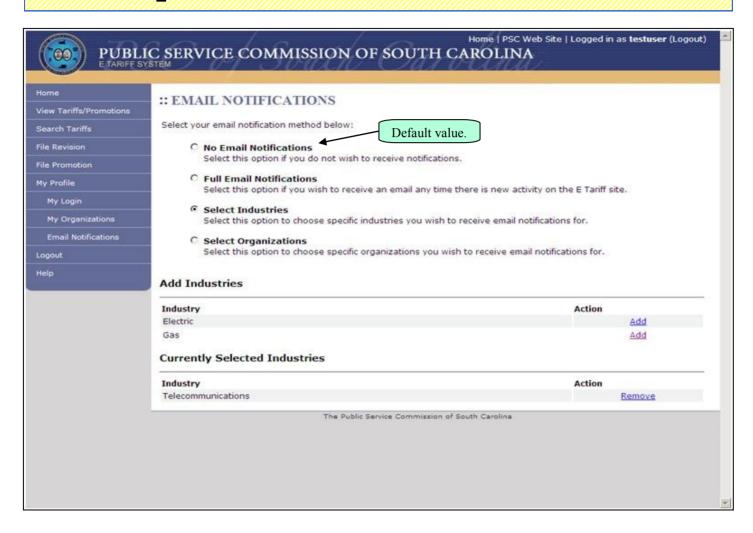
My Profile - My Organizations



Notes:

The name of the organization that you plan to file revisions for must be listed in the Approved List section before you file a revision.

My Profile - Email Notifications



Notes:

This screen shows the type of email notification you will receive. The default is No Email Notification.

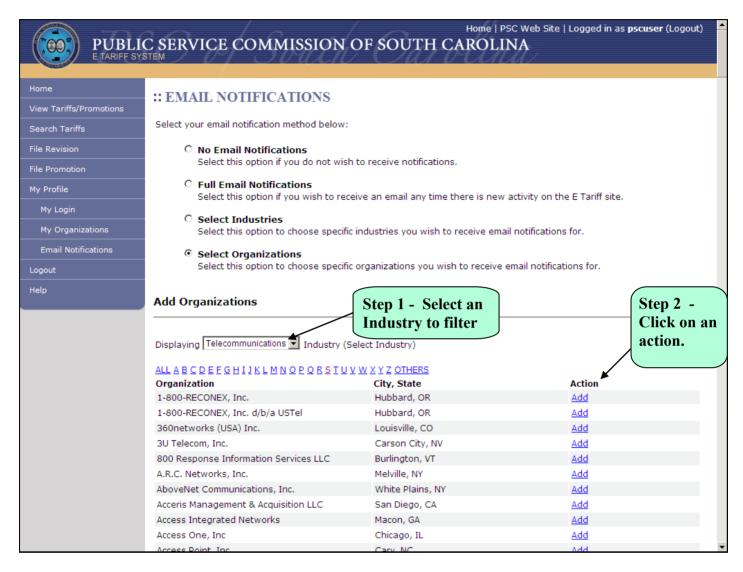
Full Email Notification means that you will receive an email whenever a new tariff revision is filed or approved, or whenever a promotion is filed for <u>any</u> organization.

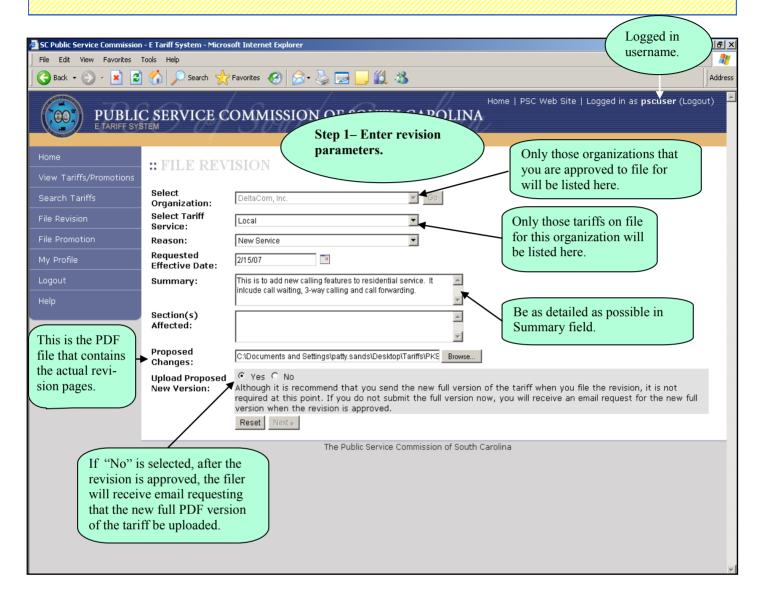
Select Industries allows you to choose certain industries for which you would be notified via an email message informing you of a tariff revision or promotion being filed or approved for that industry.

Select Organizations allows you to choose certain organizations for which you would be notified via an email message informing you of a tariff revision or promotion being filed or approved.

*** Automatically, the filer and the organization's contact person (if different from the filer) will receive an email whenever a tariff revision or promotion is filed or approved.

My Profile - Email Notifications





Notes:

Revision Reasons:

Textual/Format Change

Service Change

Company Name Change **

Terms & Conditions

New Service

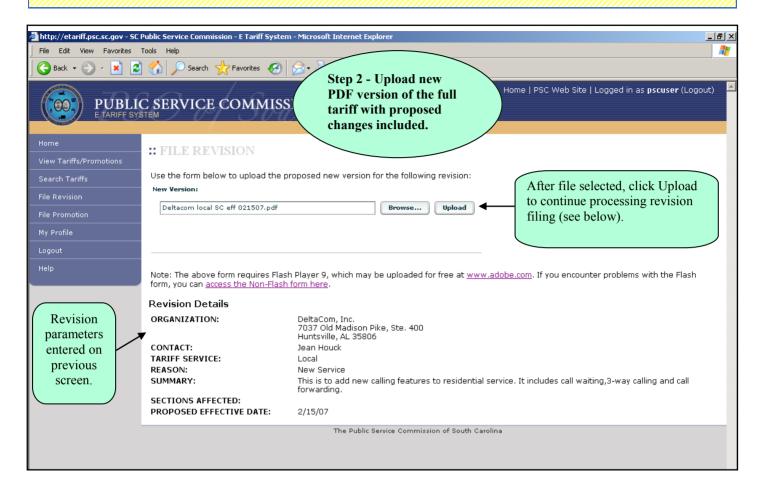
Rate Change - Section 576

Rate Change - Section 575

Rate Change - Alt Reg

Rate Change - Flex Reg

^{**} Requires an application and docket assignment.

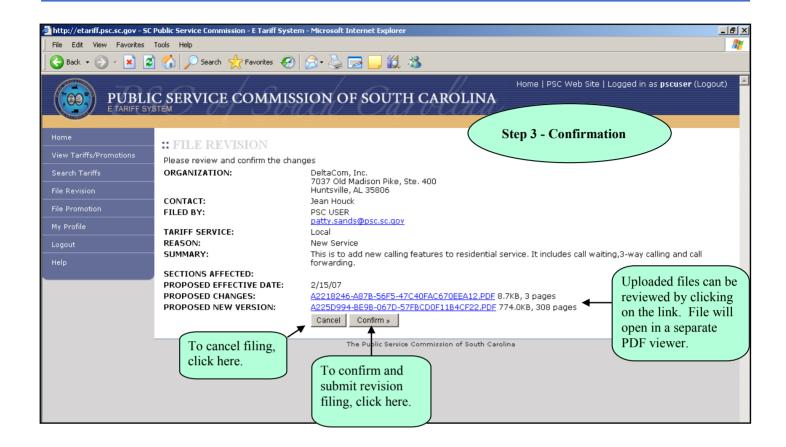


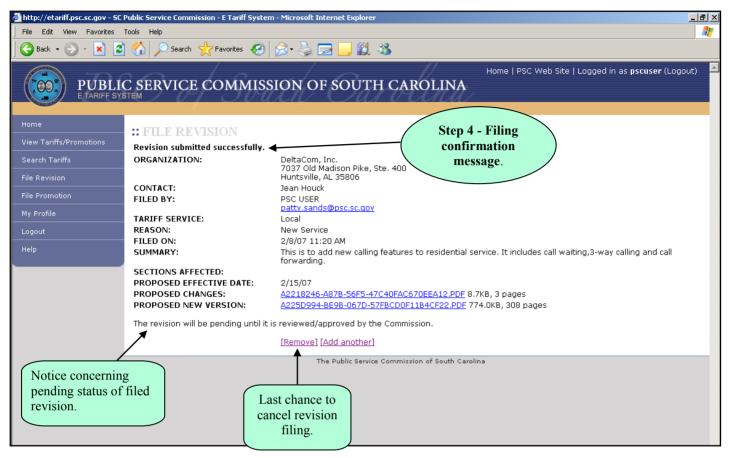


Notes:

Flash Player can be downloaded for free from www.adobe.com/products/flashplayer/

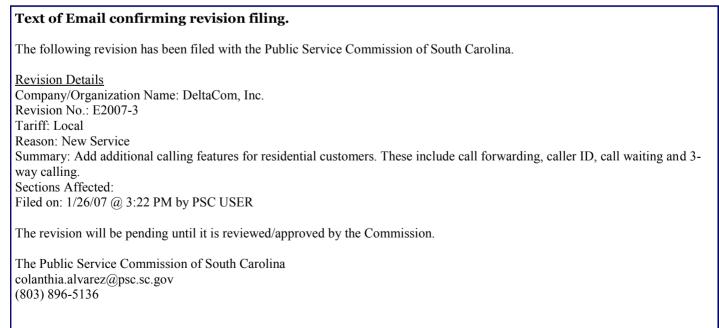
The Non-Flash screen performs the file upload differently, but the screen looks the same.



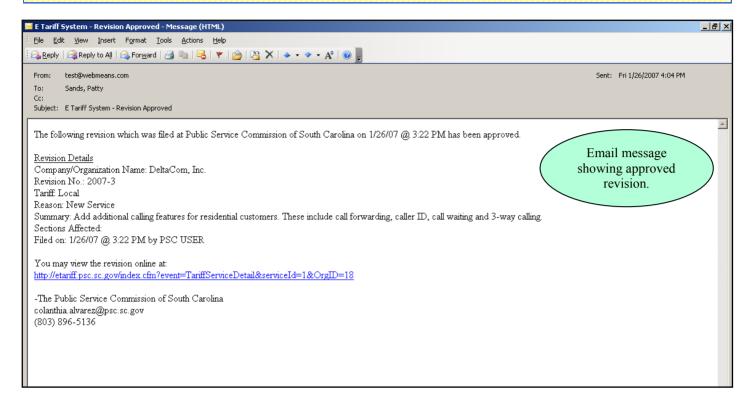


Notes:

An email will be sent to the filer and organization contact, if different from the filer, notifying them of the receipt of revision (see below.)

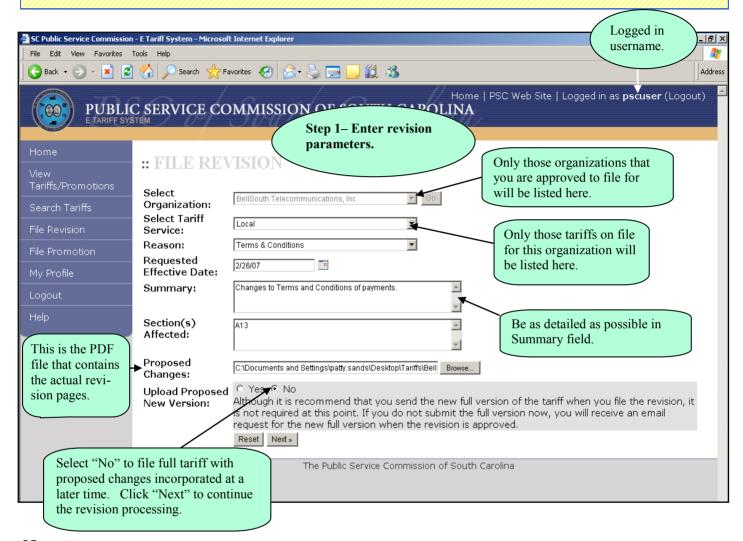


After the revision is approved or rejected, a second email will be sent to filer and organization contact notifying them of the approval/rejection of the revision (see next page.)



Notes:

This email will be sent to the filer and organization contact, if different from the filer, notifying them of the approval of the revision.



Notes:

Revision Reasons:

Textual/Format Change

Service Change

Company Name Change **

Terms & Conditions

New Service

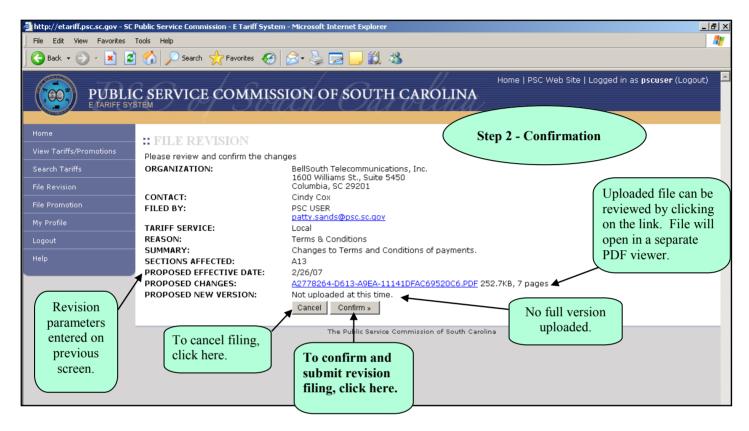
Rate Change - Section 576

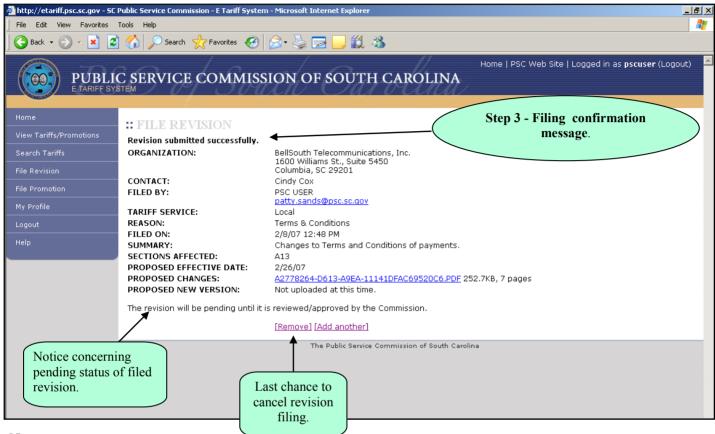
Rate Change - Section 575

Rate Change - Alt Reg

Rate Change - Flex Reg

^{**} Requires an application and docket assignment.



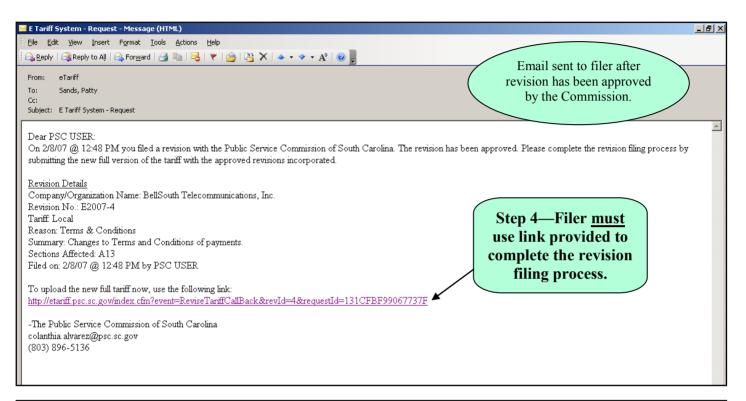


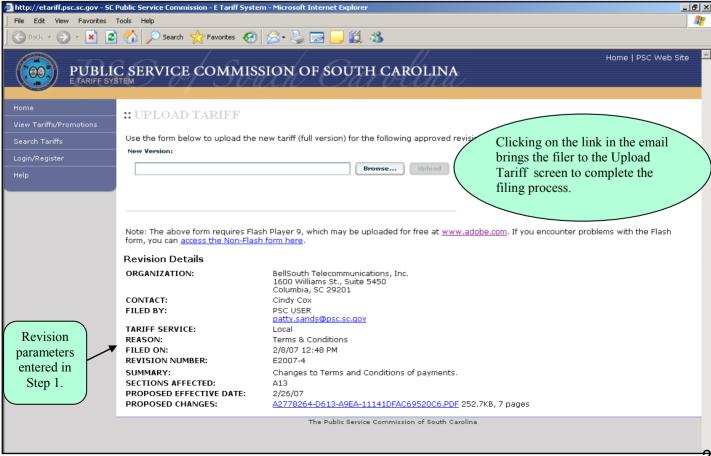
Notes:

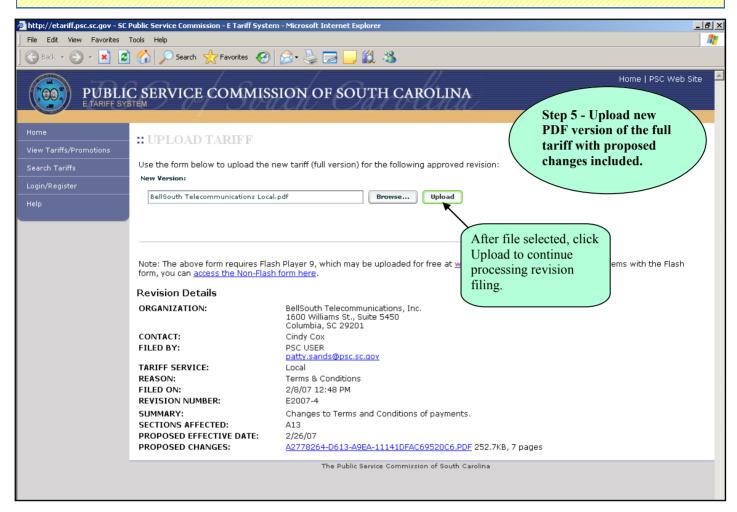
An email will be sent to the filer and organization contact, if different from the filer, notifying them of the receipt of revision.

Text of Email confirming revision filing. The following revision has been filed with the Public Service Commission of South Carolina. Revision Details Company/Organization Name: BellSouth Telecommunications, Inc. Revision No.: E2007-4 Tariff: Local Reason: Terms & Conditions Summary: Changes to Terms and Conditions of payments. Sections Affected: A13 Filed on: 2/8/07 @ 12:48 PM by PSC USER The revision will be pending until it is reviewed/approved by the Commission. The Public Service Commission of South Carolina colanthia.alvarez@psc.sc.gov (803) 896-5136

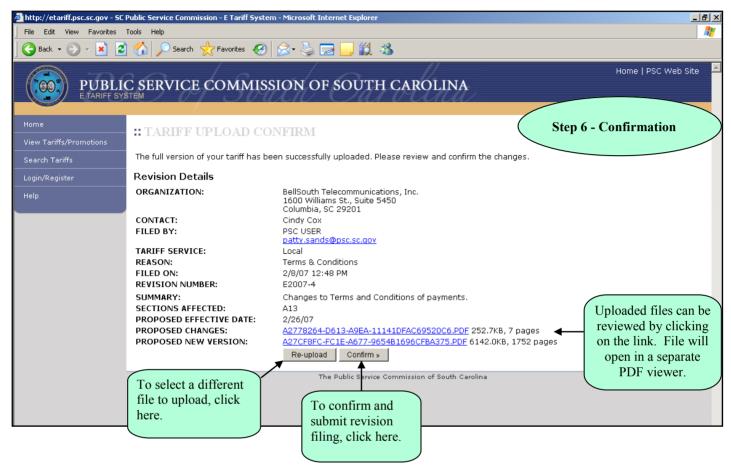
After the revision is approved, a second email will be sent to filer requesting that the new proposed full tariff that contains the submitted revisions be uploaded to complete the filing process (see next page.)

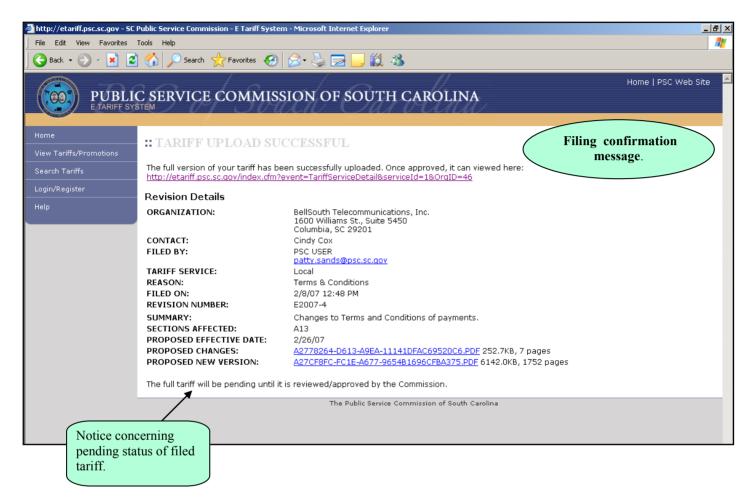


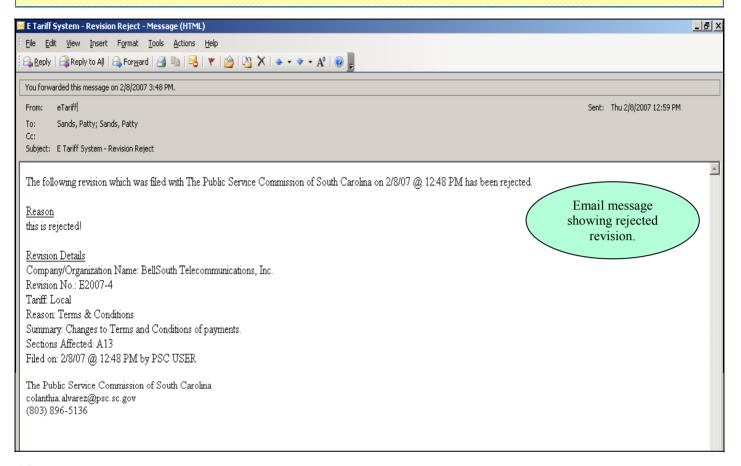








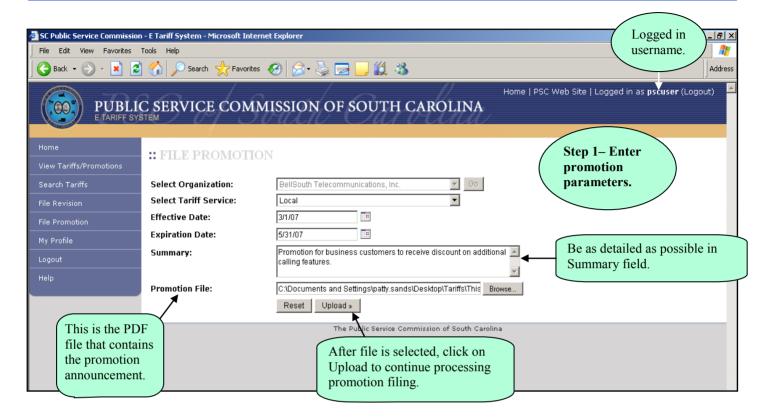




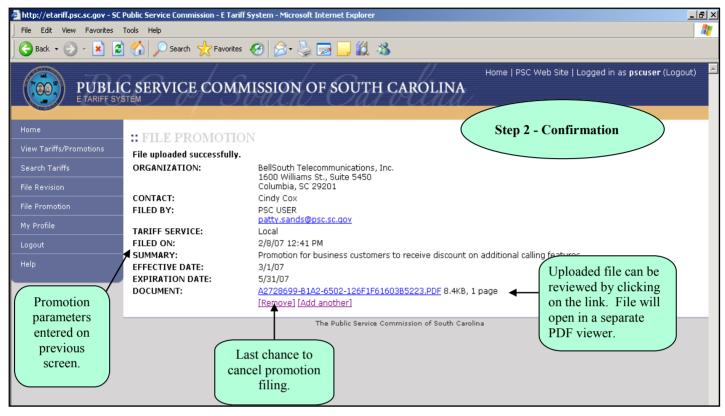
Notes:

This email will be sent to the filer and organization contact, if different from the filer, notifying them of the rejection of the revision.

File Promotion



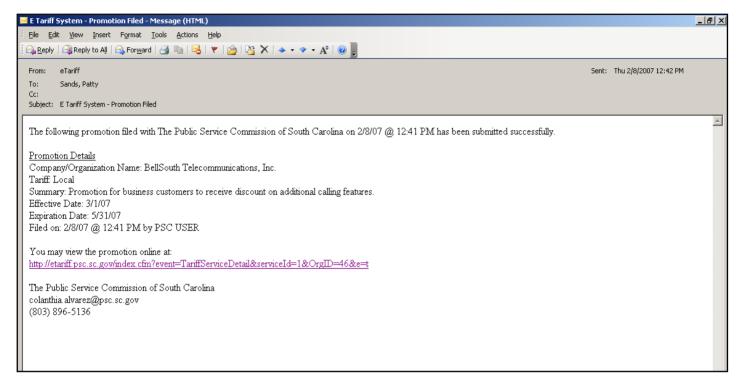
File Promotion



Notes:

An email will be sent to filer and organization contact, if different than the filer, notifying them of the submission of a promotion filing to the tariff (see below.)

File Promotion



Notes:

This email will be sent to the filer and organization contact, if different from the filer, notifying them of the filing of the promotion.